

## Community Arts Fund (CAF) Application Form for ORGANIZATIONS - **EXAMPLE**

**This application is intended as an EXAMPLE of how you can complete your ORGANIZATIONS application to the 2024 Community Arts Fund.**

The Community Arts Council of Vancouver is pleased to announce the return of the Community Arts Fund (CAF) grant program! Contact us at [caf@cacv.ca](mailto:caf@cacv.ca) or 604-682-0010 if you have questions or need assistance with your application.

### SECTION A: APPLICANT INFORMATION

Organization Name \*

[New DTES Student Arts Society](#)

Society Number

[S123456](#)

Charitable Registration Number

[Not charity](#)

Contact Name \*

[Jane](#)

[Chan](#)

First Name

Last Name

Position / Title \*

[Coordinator](#)

Phone Number \* [555-123-1234](#)

Email \* [janechan543@email.com](mailto:janechan543@email.com)

Mailing Address \*

Street Address [111 West Hastings Street](#)

City State / Province - [Vancouver](#)

Postal / Zip Code [V6B 1H4](#)

### SECTION B: GENERAL INFORMATION

Have you/your organization applied for a CAF grant before? \*

Yes

No

Proposed Project Name \*

DTES Arts Workshops

Please provide a brief description of your project: \*

150 words maximum

This project will bring together emerging artists & students located in the Downtown East Side and host art workshops for residents for the local neighborhood. This project will start September 1 to October 1, 2024 during the back to school season and will work in partnership with community groups such as Carnegie Community Centre and our students in our school program.

The project will host 4 weekly art workshops in painting, storytelling, writing, poetry and will be hosted by emerging art students at Carnegie Community Centre workshop space. We have confirmation from the Program Coordinator at Carnegie to use workshop space once per week for 3 hours each Sunday.

The goal of this project is to have students / emerging artists work together with local DTES residents and build community and connections.

Amount requested from the Community Arts Fund program (maximum amount you can request is \$5,000): \*

\$2,600

Name of any partnering organizations, persons, venues, etc. (if applicable):

Carnegie Community Centre

## **SECTION C: PROJECT DESCRIPTION**

1. Describe your personal mandate, experience working with local communities, and any experience working on arts-related projects. \*

200 words maximum

I am a local artist at the local art college and I've hosted workshops in my community for 3-years every summer. I started a DTES arts collective in my first year as a student and we registered as a society in 2020.

Our mandate is to support artists in the DTES and work with our student population to actively make a positive impact in the DTES and use arts as a way for tackling social issues and support local residents as a way for self expression and storytelling.

2. Describe your project, including how it addresses at least two of the Program Priorities that are listed in the CAF Guidelines. Refer to the Priorities directly in your response, do not assume the CAF Committee will have previous knowledge about your project or history of arts

experience. \*

600 words maximum

This project will bring together DTES residents and students during September 2024 back to school season when the school population is very active.

This project meets the following program priorities:

**1. Increased youth and/or community collaboration and interactions via events and activities.**

This project meets this priority by bringing together students and DTES residents. We will develop strong community led collaborations with DTES and our school program and develop workshops that is responsive to the community's interest and needs.

**2. A project that encourages reflections on self, culture, and community and/or highlights the strengths that differing experiences and backgrounds provide to a community.**

The project will highlight self expression for folks in the DTES that are facing challenges and use arts and culture as a tool for expression but also storytelling and connection.

3. What community / communities will the project serve? Who is the target audience and how will you make sure they hear about and participate in your project? \*

600 words maximum

The target audience are residents in the DTES who are seeking a platform for storytelling and folks who are engaged as artists or self taught/ self trained artists in the area. We will also work with students in our school program, specifically student groups and emerging artists in the local East Vancouver region.

We will make sure they hear about our project through printed posters, community email lists, social media, community bulletin boards, word of mouth and also outreach directly to programming coordinators at the DTES area.

4. (If applicable) If the proposed project has been undertaken in the past and this is a new iteration, what difference will the CAF money make? What is new about this project? If you/your organization have received CAF funding previously, how will this project build on what has happened in the past?

N/A - not applicable since this was not undertaken in the past.

5. (If applicable) Identify other community organizations and groups you will be collaborating with and what their role will be. These organizations must have a clearly defined and meaningful role in the project with a shared investment in the project's success.

600 words maximum

We are confirmed with Carnegie Community Centre and have confirmed booking the space for each Sunday in their workshop space.

6. Provide a description of how you will evaluate the project- what will constitute success for this project and how will it be measured? Be as specific as possible, including who will be undertaking the evaluation. \*

600 words maximum

We will evaluate this project by the following:

Number of participants each week

Number of repeating participants that join us each week

Number of artist facilitators and mentors that join us each week

Number of art projects that are produced by the end of the month long project.

Provide a project schedule/timeline of key activities - Schedule/timeline can be submitted in bullet point form. Be sure to include the timeframe for evaluating the project. \*

- July 1 2024 - Funding is confirmed
- August 2024 - Confirming space at Community Centre, confirming 4-8 artist facilitators
- September 2024 - workshops confirmed, promotion outreach,
- 4 weekly workshops
- Art drawing workshops led by 2 instructors (Bob Smith and Bill Wong)
- Storytelling workshops led by 1 instructor (Jane Chan)
- Writing workshops led by 1 instructor (Marie D)
- Poetry workshop led by 2 instructors (Catherine Chu)
- Total 6 workshop leaders and we are anticipating 5-10 people per session
- October 2024 - complete the project and final report for CAF.

Project Budget			
REVENUE	Confirmed Revenue (yes or no)	Amount (\$)	Detail
<b>GRANTS</b>			
Community Arts Fund	\$2,600		
<b>FUNDRAISING REVENUE</b>			
<b>EARNED REVENUE</b>			
<b>TOTAL REVENUES</b>			<b>\$2,600</b>
<b>EXPENSES</b>			
		Amount (\$)	Detail
Artist Fees		\$1,200	6 workshop leaders x \$200 each
Supplies		\$800	4 workshops x \$200 each day
Food		\$400	\$100 per day x 4 workshops
<b>MARKETING/PROMOTION</b>			
Ads		\$200	Printed posters for community bulletin boards
<b>ADMINISTRATIVE</b>			
<b>TOTAL EXPENSES</b>			<b>\$2,600</b>
<b>TOTAL REVENUE</b>			<b>\$ 2,600</b>
<b>TOTAL EXPENSES</b>			<b>\$ 2,600</b>

IN KIND		
Revenue	\$800	Community Centre is donating workshop space valued at \$200 per day x 4 days = \$800
<b>Expenses</b>		
	\$800	
<b>TOTAL IN KIND</b>		<b>\$800</b>

