

## 2024 Community Arts Fund FAQs

If you have a question not addressed in this document, please contact us at [caf@cacv.ca](mailto:caf@cacv.ca) or 604-682-0010, and we will arrange for someone to help you.

### Application

- **Does my CAF project have to be in-person?**

No - your project can be either online or in-person. If in-person, you must follow the current public health guidelines.

- **Can I apply for more than one project at a time?**

No - this is a small fund, so organizations and individuals may only apply for **1** project each funding year. If applying on behalf of an organization, an individual can apply for their own project as well. This project must not be the same as the one that the organization has already submitted.

- **I have questions about my project, who do I contact?**

For individuals that are seeking funding, please contact Mary-Anne McAllister at [maryanne@cacv.ca](mailto:maryanne@cacv.ca)

For organizations (non-profit societies or registered charities) that are seeking funding, please contact Kristin Cheung at [kristin@cacv.ca](mailto:kristin@cacv.ca)

### Selections

- **How are the projects selected?**

The following process is used to assess each application:

1. CACV receives applications and acknowledges the receipt of the application electronically through our online application form. If the applicant is sending the application form through mail, we will contact you directly when we receive it.
2. The CACV's Program Manager will review applications for completeness and eligibility and reach out should the application require more information to be considered complete. Incomplete applications will not be forwarded to the Advisory Committee.
3. The Advisory Committee then evaluates the applications using the assessment criteria outlined in the [Program Guidelines](#) and determines the level of funding and conditions

on payment of funds.

4. The Advisory Committee recommends the allocation of funds to the Board of Directors of the Community Arts Council of Vancouver.

5. Upon approval from the Board of Directors, CACV staff will inform each applicant of its decision in writing by June 1, 2024, whether their project was approved or passed for funding.

- **My project was selected. How long do I have to work on my project?**

Selected applicants have until February 1, 2025, to complete their project. The window to complete the project is July 1, 2024 - February 1, 2025. The applicant is required to submit a final report within 60 days of the project's completion.

## Finance

- **How will I receive my grant?**

If your application is accepted, our staff will be in contact to notify you of your grant's acceptance and the amount to be allocated to your project. 100% of the grant payment will be issued via e-transfer (cheques are available upon request) within 30 days of your written acceptance of the funding amount.

- **Do I have to pay the money back?**

No. This grant does not need to be paid back - all the funds issued must go towards the project expenses.

## Reporting

- **I want to promote my project. Can you help share my project online?**

Yes - Please tag the Community Arts Council of Vancouver in social media posts about your project, and we will follow, like, and support you! If you create any graphics for your project, please share them with us by emailing them to [caf@cacv.ca](mailto:caf@cacv.ca).

- **My project is completed. Do I need to submit a final report?**

Yes - The forms are online for the [CAF Final Report](#). The report is due within 60 days of your project's completion. You must submit the completed report via email to [caf@cacv.ca](mailto:caf@cacv.ca) with a minimum of 5 photographs of your project (documentation will be an ongoing conversation between the Applicant and the CACV Program Manager regarding what is appropriate for each project and its participants).

## General Questions

### 1. Who is CACV, and how are they involved in the CAF fund?

The [Community Arts Council of Vancouver](#) (CACV) has played a pivotal and significant role in the cultural life of Vancouver. Many of today's prominent arts institutions originated with the Council or were given support in their early years: the Opera, the Symphony, the Vancouver Centennial Museum, the Vancouver Academy of Music, the Queen Elizabeth Theatre, and the Robson Street Courthouse Square, to name a few.

CACV's annual fundraiser was successfully held from 2012 to 2017, raising over \$600,000. The event included performances by groups supported by CACV and the sale of visual art created by selected local artists. Funds raised contributed to the Community Arts Fund (CAF), held by the Vancouver Foundation, which provided grants to organizations working collaboratively with artists.