

## Community Arts Fund (CAF) Application Form for Individuals

**This application is BLANK FORM. Once completed please email it to [caf@cacv.ca](mailto:caf@cacv.ca).**

The Community Arts Council of Vancouver is pleased to announce the return of the Community Arts Fund (CAF) grant program! Contact us at [caf@cacv.ca](mailto:caf@cacv.ca) or 604-682-0010 if you have questions or need assistance with your application.

### SECTION A: APPLICANT INFORMATION

Contact Name \*

First Name                      Last Name

Phone Number \*

Email \*

Mailing Address \*

Street Address, City State / Province, Postal / Zip Code

Are you 19 years or older? \*

- Yes  
 No

### SECTION B: GENERAL INFORMATION

Have you applied for a CAF grant before? \*

- Yes  
 No

Amount requested from the Community Arts Fund program (maximum amount you can request is \$2,000): \*

Proposed Project Name \*

Please provide a brief description of your project: \*  
150 words maximum

Name of any partnering organizations, persons, venues, etc. (if applicable):

**SECTION C: PROJECT DESCRIPTION**

1. Describe your personal mandate, experience working with local communities, and any experience working on arts-related projects. \*  
200 words maximum

2. Describe your project, including how it addresses at least two of the Program Priorities that are listed in the CAF Guidelines. Refer to the Priorities directly in your response, do not assume the CAF Committee will have previous knowledge about your project or history of arts experience. \*  
600 words maximum

3. What community / communities will the project serve? Who is the target audience and how will you make sure they hear about and participate in your project? \*  
600 words maximum

4. (If applicable) If the proposed project has been undertaken in the past and this is a new iteration, what difference will the CAF money make? What is new about this project? If you have received CAF funding previously, how will this project build on what has happened in the past?

5. (If applicable) Identify other community organizations and groups you will be collaborating with and what their role will be. These organizations must have a clearly defined and meaningful role in the project with a shared investment in the project's success.  
600 words maximum

6. Provide a description of how you will evaluate the project- what will constitute success for this project and how will it be measured? Be as specific as possible, including who will be undertaking the evaluation. \*  
600 words maximum

Provide a project schedule/timeline of key activities - Schedule/timeline can be submitted in bullet point form. Be sure to include the timeframe for evaluating the project. \*

| <b>Project Budget</b>      |                                      |                    |               |
|----------------------------|--------------------------------------|--------------------|---------------|
| <b>REVENUE</b>             | <b>Confirmed Revenue (yes or no)</b> | <b>Amount (\$)</b> | <b>Detail</b> |
| <b>GRANTS</b>              |                                      |                    |               |
| Community Arts Fund        |                                      |                    |               |
|                            |                                      |                    |               |
| <b>FUNDRAISING REVENUE</b> |                                      |                    |               |
|                            |                                      |                    |               |
| <b>EARNED REVENUE</b>      |                                      |                    |               |
|                            |                                      |                    |               |
| <b>TOTAL REVENUES</b>      |                                      |                    |               |
| <b>EXPENSES</b>            |                                      |                    |               |
|                            |                                      | <b>Amount (\$)</b> | <b>Detail</b> |
|                            |                                      |                    |               |
|                            |                                      |                    |               |
| <b>MARKETING/PROMOTION</b> |                                      |                    |               |
|                            |                                      |                    |               |
|                            |                                      |                    |               |
| <b>ADMINISTRATIVE</b>      |                                      |                    |               |
|                            |                                      |                    |               |
| <b>TOTAL EXPENSES</b>      |                                      |                    |               |
| <b>TOTAL REVENUE</b>       |                                      |                    |               |
| <b>TOTAL EXPENSES</b>      |                                      |                    |               |

|                      |  |  |
|----------------------|--|--|
| <b>IN KIND</b>       |  |  |
| <b>Revenue</b>       |  |  |
|                      |  |  |
| <b>Expenses</b>      |  |  |
|                      |  |  |
| <b>TOTAL IN KIND</b> |  |  |